PERSON SPECIFICATION – MAINTENANCE OPERATIVE (Peripatetic/Multi-Site)

	Essential	Desirable
Qualification	A trade or similar qualification and/ or experience within a maintenance or similar environment	
Experience	Extensive experience of carrying out repairs, general decoration, basic electrical, plumbing and carpentry. Demonstrable experience of Fire and all Health & Safety checks and other legislative obligations along with the associated record keeping Experience with dealing with onsite building contractors.	Experience in the care environment.
Knowledge and Skills	Significant experience of physical work and some working at heights. Clean driving license, and ability to drive the company vehicles, including minibus subject to age and licence categories. Knowledge of Health and Safety and Fire Safety regulations. Ability to communicate effectively, both verbally and in writing in order to interact with residents and staff and keep accurate written records, write reports and present data.	

General Aptitude	At all times present a positive and professional image of the Home to all stakeholders and service users. Competent in the use of computer packages, e.g. MS office, particularly spreadsheets and word processing. Ability to organise personal workload to meet deadlines and work well without supervision Ability to cover multiple homes on both a planned and unplanned basis depending on the needs of the home. Be willing to travel across multiple sites as required by the homes.	
Personal Qualities	Trustworthy and able to deal confidentially with residents' and business information Driven to achieve continuous improvement. Take part in out of hours cover/call out rota	
Greensleeves Care Values	Ability to demonstrate understanding and apply our workplace values. These are embedded in all roles and applicants must evidence their values. 1) **Respect** – You treat residents and colleagues with dignity and value their unique life experiences and personal contributions. 2) **Openness** - You act openly and honestly, building confidence in our intentions and behavior. We choose words and actions that are sincere, not misleading. **3) Responsibility** - You are committed to meeting the needs of others and behave responsibility towards residents and colleagues, being careful of the choices we make.	