

Person Specification - Care Supervisor

	Essential	Desirable
Qualification	1) QCF Level 3 in Health and Social care or other relevant qualification	1) QCF Level 4 or above in Health and Social care or other relevant qualification 2) Accredited dementia training
Experience & Knowledge	1) Experience of supervising and/ or managing staff in a care home or similar environment. 2) Ability to develop and manage staff rotas. 3) Advanced Medication Management experience. 4) Working knowledge of Mental Capacity Act or Deprivation of Liberty Safeguards. 5) An understanding of the importance of confidentiality 6) High level of care knowledge 7) An understanding of person centered-care	1) Experience of working with budgets
General Aptitude	1) Appropriate levels of skill in Maths & English 2) Strong communication skills 3) Strong organizational skills 4) Able to use standard MS	

	office packages (Word/Outlook/Excel)	
Specific Skills	1) Ability to work with Professional Health teams.	2) First Aid at Work qualification
Personal Qualities	1) Flexibility to alternate working pattern, provide cover and attend emergencies outside of normal working hours.	
Greensleeves Care Values	Ability to demonstrate understanding and apply our workplace values. These are embedded in all roles and applicants must evidence their values. 1) Respect - You treat residents and colleagues with dignity and value their unique life experiences and personal contributions. 2) Openness - You act openly and honestly, building confidence in our intentions and behavior. We choose words and actions that are sincere, not misleading. 3) Responsibility - You are committed to meeting the needs of others and behave responsibility towards residents and colleagues, being careful of the choices we make.	