

### Person Specification - Senior Care Assistant (Days)

	Essential	Desirable
<b>Qualification</b>	1) Qualifications and Credit Framework (QCF) diploma in social care level 2 or other relevant qualification	1) QCF level 3 or above in care or other relevant qualification
<b>Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>1) An understanding of the needs of residents</li> <li>2) Proven ability and experience in safe administration of medication</li> <li>3) An understanding of the importance of confidentiality</li> <li>4) Experience of providing care</li> </ul>	1) Experience of supervising others
<b>General Aptitude</b>	<ul style="list-style-type: none"> <li>1) Able to provide personal care in a dignified manner, and train others on care duties</li> <li>2) Strong communication skills</li> <li>3) Strong organizational skills</li> <li>4) Ability to keep accurate records and maintain paperwork to a high standard</li> </ul>	
<b>Specific Skills</b>		1) First Aid qualifications
<b>Personal Qualities</b>	1) Able to demonstrate a genuine desire to work in the care sector	

	<p>2) Able to approach work with a flexible attitude, open to taking on new challenges</p> <p>3) Ability to work under difficult circumstances e.g. coping with an ill or dying resident</p> <p>4) Able to deputize in the absence of the manager and deputy manager</p>	
<b>General</b>	1) Able to work on call as necessary	
<b>Greensleeves Care Values</b>	<p>Ability to demonstrate understanding and apply our workplace values. These are embedded in all roles and applicants must evidence their values.</p> <p>1) Respect - You treat residents and colleagues with dignity and value their unique life experiences and personal contributions.</p> <p>2) Openness - You act openly and honestly, building confidence in our intentions and behavior. We choose words and actions that are sincere, not misleading.</p> <p>3) Responsibility - You are committed to meeting the needs of others and behave responsibility towards residents and colleagues, being careful of the choices we make.</p>	